

JOB DESCRIPTION
Nogales Unified School District #1

GROUNDS TECHNICIAN

Purpose Statement:

The job of GROUNDS TECHNICIAN is done for the purpose/s of maintaining attractive grounds area/s; protecting against erosion; maintaining grounds for assemblies and/or recreational activities (e.g. track, football, graduation, etc.); and ensuring assignments are completed in a safe, proper and timely manner.

This job reports to MAINTENANCE SUPERVISOR

Essential Functions

- Apply chemicals (e.g. pesticides, fertizlier) for the purpose of promoting plant growth and reducing insect infestations.
- Cleans landscaped areas and related items (e.g. storm drains, litter, etc.) for the purpose of preventing flooding and removing hazards.
- Coordinates with site, administration and athletic coaches for the purpose of adjusting irrigation schedules, field preparation, site preparation, etc.
- Evaluates landscaped areas, equipment, sprinkler systems and grounds (e.g. fields, parking areas, etc.) for the purpose of identifying repairs and/or replacement needs, maintain schedules and preventing erosion.
- Plants various landscaping materials (e.g. lawns, shrubbery, flowers, etc.) for the purpose of keeping the areas attractive and for protection against erosion.
- Prepares grounds and athletic fields (e.g. assemblies, graduation, ball fields, courtyards, flower beds, etc.) for the purpose of providing adequate, attractive and safe areas for assemblies, athletic events and/or recreational activities.
- Repair water meters for the purpose of ensuring that water plans/systems irrigate as scheduled.

Other Functions

- Assemble equipment/fields (e.g. tents, stage, bleachers, chairs, tables, chalk lines, etc.) for the purpose of ensuring special events are set-up on time, corretly, and occur as planned.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Prepares documentation for the purpose of providing written support and/or conveying information.
- Responds to emergency situations for the purpose of resolving immediate safety concerns.
- Transports various items (e.g. tools, equipment, supplies, furniture, supplies, etc.) for the purpose of ensuring the availability of materials required at job site.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, non-technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: Water Meter Repair
Irrigation Systems.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and understand complex, multi-step written and oral instructions. Specific knowledge required to satisfactorily perform the functions of the job includes: operate hand tools, small tractor

ABILITY is required to schedule activities; gather, collate, and/or classify data; and consider a number of factors when using equipment. Flexibility is required to work with data utilizing defined and similar processes; and operate equipment using a variety of standardized methods. Ability is also required to work with others; work with specific, job-related data; and utilize a variety of job-related equipment. In working with others, Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is limited. Specific abilities required to satisfactorily perform the functions of the job include: none specified.

Responsibility

Responsibilities include: working under direct supervision using standardized procedures; providing information and/or advising others; and operating within a defined budget.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; frequent climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and some fine finger dexterity. Generally the job requires 0% sitting, 40% walking, and 60% standing. The job is performed under with some temperature extremes and a generally hazard free environment.

Experience Job related experience is desired.

Education High School diploma or equivalent.

Required Testing

None specified

Certificates & Licenses

Certification to apply Chemicals

Continuing Educ. / Training

None specified

Clearances

Clean Motor Vehicle Record
Criminal Justice Fingerprint/Background Clearance

FLSA Status

Non Exempt

Approval Date

Job description available upon request

Salary Grade

Classified 4